

Council Meeting Avoca City Council, April 18, 2023

Mayor Tom Bruck called the meeting to order at 5:31 PM with Diane Stamp, William Dea, Deb Calhoon and Matt Gramkow present. Motion by Gramkow, seconded by Dea to approve the agenda. Motion carried 4-0.

Motion by Stamp, seconded by Gramkow to approve the consent agenda consisting of:

- Approval of Council minutes: March 21, 2023 and March 31, 2023
- Approval of Claims, Payroll, Financials and Bank Reconciliation
- Approval of Liquor License New: Eagles Landing Avoca LLC

Motion carried 4-0.

Motion by Gramkow to open the Public Hearing for the Fiscal Year 2024 Budget Hearing at 5:32 PM. Motion carried 4-0.

No Public comment. The city Clerk stated no oral or written comments at city hall.

Motion by Calhoon, seconded by Dea to close the Public hearing at 5:33 PM. Motion carried 4-0.

Motion by Stamp, seconded by Calhoon to approve RESOLUTION 23-0418-01: APPROVING FISCAL YEAR 2024 BUDGET. On a roll call: AYES: 4, NAYS: 0.

Motion by Gramkow, seconded by Dea to open the Public hearing at 5:34 for the sale of property (parcel #: 7739 09 335 009). Motion carried 4-0.

No Public comment. The City Clerk stated no oral or written comments at city hall. Discussion on closing costs, merging parcels together and a timely turnaround on the building of the structure.

Motion by Calhoon, seconded by Gramkow to close the public hearing at 5:53. Motion carried 4-0.

Motion by Gramkow, seconded by Dea to approve sale of parcel #: 7739 09 335 009 to Madison Sorenson for \$7,000. Motion carried 4-0.

Motion by Gramkow, seconded by Stamp to set Fiscal Year 2023 Budget Amendment hearing for May 16, 2023 at 5:30 PM. Motion carried 4-0.

The Council approves the yearly police coverage with the Pottawattamie County Sheriff's. Motion by Calhoon, seconded by Dea to approve RESOLUTION 23-0418-02: POTTAWATTAMIE COUNTY SHERIFF CONTRACT. On a roll call: AYES: 4, NAYS: 0.

The Council moves forward with getting preliminary design work done on the Avoca Veteran's Community Center. Motion by Stamp, seconded by Gramkow to approve RESOLUTION 23-0418-03: PRELIMINARY DESIGN SERVICES FOR THE AVOCA VETERANS COMMUNITY CENTER. On a roll call: AYES: 4, NAYS: 0.

The Fire Department/EMS would like to use the township money this for this budget year for Fire gear with the amount of \$31,204 and a power load cot in the amount of \$61,407. The cot will be split into

two fiscal years and remaining balance will come from the department's donation fund. Motion by Gramkow, seconded by Calhoon. Motion carried 4-0.

The EMS/Grounds Keeper/Public Works position did not have the response of applicants that they were hoping for. The EMS captain asked if we could split the position out to try and get coverage knowing it wouldn't be a full-time coverage position at this time. The EMS revenue has started going up and hoping with revenue going up the council could revisit next year if this position could go full time. The city clerk figured numbers for a seasonal golf employee which would only change less \$1,000 in next year's budget and on the EMS side for a permanent part time it would add approximately \$5,000 to the general fund expenditures. Motion by Calhoon, seconded by Dea to approve the city clerk to figure numbers for budget amendment and have EMS help rewrite the job description and job posting. Motion carried 4-0.

Police officer report was tabled since officer is on leave due to new child.

Council Comments:

Deb: Golf Board will be discussing monitoring the golf play, Needs for a ranger. Place on next Agenda

Diane: Send your newsletter ideas and need to keep in mind Brownfields if the city is looking at acquiring more buildings.

Matt: following up on Public Works exercising valves

William: had a to do list to go over

Tom: Initial interview for City Administrator went well. Asked council how to handle second interview or go ahead and proceed with offer. Scheduling a meeting to have second interview.

Motion by Stamp, seconded by Calhoon to adjourn at 6:33 PM. Motion carried.

03-01-23 THRU 03-31-23	CLAIMS	AMOUNT
AFLAC	VOL INS	\$98.64
AGRILAND FS INC	FUEL-LOST CHECK	\$6,414.04
AMBASSADOR	EXISTING HOME INCENTIVES	\$10,000.00
ATLANTIC NEWS-TELEGRAPH	JOB ADV	\$426.00
AV BUILDING	MISC ITEMS	\$91.68
AV MUNICIPAL UTILITIES	WATER BILL	\$77.21
B2 ENVIRONMENTAL	ASBESTOS SURVEY	\$950.00
BADGER METER, INC.	HOSTING SERV UNIT	\$50.88
BOMGAARS	SHOP SUPPLIES	\$76.96
BOUND TREE MED	EMS SUPPLIES	\$984.63
CLEAR TITLE AND ABSTRACT	EXISTING HOME INCENTIVE	\$10,000.00
DELTA DENTAL	DENTAL PAYABLE	\$166.80
DORSEY & WHITNEY LLP	LEGAL SVCS	\$12,220.00
ELECTRIC PUMP	1ST INSTALLMENT	\$65,000.00
GUARDIAN	LTD/STD/LIFE/AD&D	\$340.01
HANSON ATTYS	LEGAL SVC	\$1,436.50
HOLTZ SERVICE	CHAINS AW CHAINS	\$110.93
I C A P	LIABILITY INS	\$82,043.00

I P E R S	IPERS	\$5,397.69
I R S	FED/FICA TAX	\$7,485.04
IA D N R02	STRM WTR DISCHARGE FEE	\$175.00
IA I M F O A	SPRING CONF FEE/YEARLY FEE	\$175.00
IA TREASURER	FEB 23 EXCISE TAX/SALES TAX	\$4,283.38
INGRAM BOOK	BOOKS	\$127.28
IOWA PRISON IND	PRINTING SVC	\$462.99
J & M DISPLAYS	FIREWORKS	\$6,500.00
JENNIE ED	EMS SUPPLIES	\$13.81
JOURNAL-HERALD	PUBLICATIONS	\$324.43
KEAST FORD	2020 SUPER F350	\$120.61
KIESEL GALE	MONTHLY RPTING SVC	\$1,250.00
MARNE ELK HORN	PHONE/INTERNET/CABLE	\$505.33
MIDAMER ENERGY	UTILITY BILL	\$5,297.83
MIDWEST FIRE SERVICE	HOOD CLEANING	\$181.00
MIDWEST LABS	TESTING EXPENSE	\$72.94
MIDWEST TITLE	EXISTING HOME INCENTIVE	\$5,000.00
MIDWEST TURF	MWR PART	\$32.60
NAPPA	MISC ITEMS	\$444.77
OLESEN CHEVY	TAHOE-NEW TIRES	\$840.31
OMAHA DOOR & WINDOW	WINDOW REPAIR	\$1,816.22
POTT CO SHERIFF	QTRLY PYMT	\$5,304.50
R & S WASTE	GARBAGE SVC	\$11,435.81
REGIONAL WATER	FEBRUARY WATER USEAGE	\$18,618.65
RK'S TREE SERVICE LLC	TREE REMOVAL	\$1,775.00
SHELBY CO STATE BANK	EXISTING HOME INCENTIVE	\$5,000.00
SNYDER & ASSOC	ENGINEER SVCS	\$292.78
SPEED'S AUTOMOTIVE SUPPLY	2 GOLF CARTS	\$13,000.00
TREASURER OF STATE	STATE TAXES	\$1,043.04
U S POST OFFICE	APRIL 23 UT BILLS	\$407.04
UNITYPOINT CLINIC	PRE EMPLOYEMENT SCREEN	\$168.00
US BANK	MISC ITEMS	\$7,708.79
VANTIV	MONTHLY CARD FEES	\$199.29
VERIZON WIRELESS	CELL PHONE	\$527.77
VOYAGER FLEET	FUEL	\$395.24
VSP	VISION	\$173.47
WELLMARK	HEALTH	\$13,269.92
WELLS FARGO	COPIER LEASE	\$497.34
WESTERN ENGINE	SAND CONTROL	\$219.10
WHAT'S YOUR SIGN GRAPHICS	TEE BOX SIGNS	\$540.00
WINGS REPAIR & TOWING	TIRE REPAIR	\$71.50
DEPOSIT REFUNDS	REFUND DATE 03/31/2023	\$413.88

PAYROLL CHECKS	PAYROLL CHECKS ON 03/08/2023	\$12,467.78
PAYROLL CHECKS	PAYROLL CHECKS ON 03/22/2023	\$12,576.40
	CLAIMS TOTAL	\$337,098.81

GENERAL FUND	\$156,898.41
GOLF COURSE FUND	\$25,399.10
AQUATIC CENTER FUND	\$437.63
ROAD USE TAX FUND	\$7,206.38
EMPLOYEE BENEFITS FUND	\$7,117.21
CAP PROJ - COMM CENTER FUND	\$472.93
SUNRISE RIDGE DEV FUND	\$467.78
ARPA NON ENTITLEMENT FUND	\$65,000.00
URBAN RENEWAL CAP PROJ FUND	\$31,564.00
WATER FUND	\$30,836.79
SEWER FUND	\$10,331.30
STORM WATER FUND	\$1,367.28

03-01-23 THRU 03-31-23	REVENUE
GENERAL TOTAL	\$52,147.05
GOLF COURSE TOTAL	\$39,903.09
AQUATIC CENTER TOTAL	\$500.00
ROAD USE TAX TOTAL	\$11,164.98
EMPLOYEE BENEFITS TOTAL	\$5,346.98
EMERGENCY FUND TOTAL	\$623.29
LOCAL OPTION TAX TOTAL	\$28,103.44
TIF - URBAN RENEWAL #1 TOTAL	\$752.79
DEBT SERVICE TOTAL	\$7,967.30
URBAN RENEWAL CAP PROJ TOTAL	\$428.65
PERPETUAL CARE TOTAL	\$300.00
LIBRARY TRUST -PERPETUAL TOTA	\$8.51
WATER TOTAL	\$71,559.83
WATER SINKING FUND TOTAL	\$10,193.33
SEWER TOTAL	\$34,993.06
SEWER SINKING FUND TOTAL	\$8,234.25
STORM WATER TOTAL	\$8,454.93
STORM WATER SINKING FUND TOTAL	\$2,307.92
TOTAL REVENUE	\$283,049.40

ATTEST:

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Teresa M Hoepner, City Clerk