

Council Meeting Avoca City Council, May 16, 2023

Mayor Tom Bruck called the meeting to order at 5:30 PM with Diane Stamp, William Dea, Fred Miller III and Deb Calhoon present. Motion by Miller, seconded by Calhoon to approve the agenda. Motion carried 4-0.

Motion by Stamp, seconded by Dea to approve the consent agenda consisting of:

- Approval of minutes: April 3, 2023, April 18, 2023 and April 25, 2023
- Approval of Claims, Payroll, Financials and Bank Reconciliation
- Approval of Liquor license New: Avoca Flower Shop LLC
- Approval of Cigarette Permits: Caseys' #2835, Avoca Speedee Mart, Freds Tavern, Avoca Food Land, and Eagles Landing Avoca LLC
- Partial Pay: 450th Street Improvements – Carley Construction – Pymt #1 and Change Order #1

Motion carried 4-0.

Motion by Dea, seconded by Miller to open the public hearing for FY 2023 Budget Amendment at 5:31 PM. Motion carried 4-0.

City Clerk stated no oral or written comments were made at City Hall. Mayor asked for public comment, none. City Clerk gave a brief overview of the changes in revenue and expenses in each fund.

Motion by Calhoon, seconded by Dea to close the public hearing at 5:36 PM. Motion carried 4-0.

Motion by Dea, seconded by Calhoon to approve RESOLUTION 23-0516-01: APPROVING FISCAL YEAR 2023 BUDGET AMENDMENT. On a roll call: AYES: 4, NAYS: 0.

The City of Avoca is leasing Phase 2 and Phase 3 of the Sunrise Ridge to be farmed. Motion by Miller, seconded by Calhoon to approve RESOLUTION 23-0516-02: RESOLUTION APPROVING OF LEASE OF FARMLAND TO ROBERT MCCARTHY. On a roll call: AYES: 4, NAYS: 0.

The City has been informed by Regional Water that the water tables are not getting better and that Regional Water will be going to the next level in water conservation in the near future. Utility Board has approved a Water Conservation Ordinance and presented to council for approval. Motion by Dea, seconded by Stamp to approve the First reading of the Water Conservation Ordinance 2023-03. Motioned carried 4-0. Will be placed on future agenda for second reading.

The Urban Renewal Agency has 5 expiring board positions, three applications were presented. Motion by Miller, seconded by Dea to appoint Larry Petersen, James Cumper and Josh Calhoon to the Urban Renewal board. Motion carried 4-0. Two positions remain open.

The Golf Advisory Board has 1 board vacancy, one application was presented that was a recommendation from the Golf Advisory Board. Motion by Dea, seconded by Calhoon to appoint Chris Petersen to the Golf Advisory Board. Motion carried 4-0.

The Library Board has two expiring board positions, one application was presented. Motion by Dea, seconded by Stamp to appoint Alan Blakestad to the Library Board. Motion carried 4-0.

After discussion from the May 8, 2023 meeting. Council has directed city clerk to move forward with 3% wage increase to start on July 1, 2023 and all employees within their 6 month probation period should receive their increase the next payroll after their 6 month probation period. Motion by Stamp, seconded by Calhoon. Motion carried 4-0.

The Exchange Bar would like to close the 100th Block of S Elm St for July 7th (6pm to Midnight) and July 8th (10 am to Midnight). Motion by Calhoon, seconded by Dea. Motion carried 4-0.

Mr. Mike Jorgensen of Snyder & Associates presented a few options that the city can do to replace the deteriorating bricks in the intersection of High St and Elm St. Mr. Jorgensen will bring 3 options with quotes back to council for choose from.

The mayor received a letter from city administrator applicant, and he has decided not to take position. The mayor will call other applicants on file. Will put advertisement back out on facebook and Iowa League of Cities.

The mayor will follow up with the Police Chief to figure out how many signs are needed at the trail system for signage of “walk at your own risk, minimal maintenance during winter months”.

The Police Chief gave his monthly report.

Comments:

- Bill Dea – trimming of downtown tree’s, status of codification, status of pool, street banners
- Deb Calhoon – husband and wife scramble
- Fred Miller – weed notices
- Diane Stamp – Community Center Kick-off, Marketing Committee-would like to get involved with 4th of July events
- Tom Bruck – status of cannon wheels, council pay, Golf Board ordinance, more vacant lots with interest.

Motion by Miller, seconded by Calhoon to adjourn at 7:24 PM. Motion carried 4-0.

| 04-01-23 THRU 04-30-23 | CLAIMS | AMOUNT |
|------------------------|--------------------------|------------|
| ABLE LOCKSMITHS | CHANGE LOCK WITH PADS | \$5,153.00 |
| ACCO | CPO REGISTRATION/CLASS | \$350.00 |
| AFLAC | VOL INS | \$98.64 |
| AGRILAND FS INC | GAS NOZZLE | \$111.62 |
| AV BUILDING | MISC ITEMS | \$1,075.66 |
| AV MUNICIPAL UTILITIES | WATER BILL | \$59.78 |
| AV SEED & CHEMICAL | GRASS MIX | \$75.00 |
| | HOSTING/ANNUAL LICENSE | |
| BADGER METER, INC. | SERVICE | \$410.88 |
| BARTUNEK JEANETTE | MILEAGE | \$100.48 |
| BOECKMAN SANDY | GOLF RECIPROCAL SUPPLIES | \$30.00 |
| BOMGAARS | SHOP TOOL | \$342.55 |
| BOUND TREE MED | EMS SUPPLIES | \$4,630.58 |
| BUTCHER SABRINA | CPR TRAINING | \$1,300.00 |

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| COMPUTER SYSTEMS, INC. | QTRLY BACKUP/OFFICE 365 | \$699.00 |
| CYCLES PLUS | CART #6 - BATTERY | \$190.40 |
| DELTA DENTAL | DENTAL PAYABLE | \$166.80 |
| DEMCO | SUPPLIES | \$54.89 |
| DORSEY & WHITNEY LLP | LEGAL FEES | \$16,060.00 |
| ECHO GROUP | LIGHTS AVOCA SIGN | \$1,791.79 |
| FIRST WIRELESS, INC | 12 PAGER CHARGERS | \$1,627.80 |
| FOLLETT | YEARLY SUBSCRPTNS | \$1,277.63 |
| FOREUP | POS YRLY PLAN | \$1,305.07 |
| GENERAL F&S | YRLY FIRE EXTNG SERVICE | \$1,542.62 |
| GPM | ANNUAL FLOW MTR SERVICE | \$448.00 |
| GRIFFEN PLUMB | JET SEWER WALNUT ST NEEDS RPR | \$150.00 |
| GUARDIAN | LTD/STD/LIFE/AD&D | \$513.03 |
| HANSON ATTYS | LEGAL FEES | \$1,050.00 |
| I P E R S | IPERS | \$6,162.31 |
| I R S | FED/FICA TAX | \$8,939.25 |
| IA ASSN OF MU | 2023-2024 MEMBER DUES | \$779.00 |
| IA D P H | 2023 POOL LICENSE | \$105.00 |
| IA TREASURER | SALES TAX/EXCISE TAX | \$5,147.56 |
| IA WORK DEVELOP | UNEMPLOYMENT | \$888.93 |
| INGRAM BOOK | BOOKS | \$144.57 |
| IOWA CODIFICATION | DOWN PYMT CODIFICATION | \$2,000.00 |
| JACOBSEN LLC | GRAVEL | \$3,473.24 |
| JOURNAL-HERALD | PUBLICATIONS/ADV/LAMINATION | \$704.02 |
| KIESEL GALE | WATER SERVICES | \$800.00 |
| MARNE ELK HORN | PHONE/INTERNET/CABLE | \$523.88 |
| MATT PARROTT | UTILITY BILLS | \$1,512.36 |
| MEDIVAC-HARLAN | EMS SVCS | \$900.00 |
| MIDAMER ENERGY | UTILITY BILL | \$4,318.50 |
| MIDWEST GLASS & GLAZING | FIREHALL WINDOW REPAIR | \$792.70 |
| MIDWEST LABS | TESTING EXPENSE | \$103.66 |
| MIDWEST TURF | MOWER REPAIRS | \$3,320.11 |
| MYRTUE MEDICAL | PHYS/DRUG SCREENING | \$792.00 |
| NAPPA | SHOP SUPPLY | \$53.38 |
| NISHNA VALLEY PEST CONTRL | PEST CONTROL | \$270.00 |
| OMAHA WORLD-HERALD | ADVERTISING | \$330.70 |
| PAULSON PAM | MILEAGE | \$45.06 |
| PETTY CASH | PETTY CASH | \$17.52 |
| POTT CO CLERK | COUNTY CITATION FEES | \$475.00 |
| POTT CO COMM | | |
| FOUNDATION | TRNSR TO PERPETUAL CARE | \$1,600.00 |
| R & S WASTE | TRASH/COLLECTION | \$11,550.85 |
| REGIONAL WATER | FEB-MARCH USAGE | \$20,126.10 |
| SAMPSON ROB | MEALS REIMBURSEMENT | \$15.00 |

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| SHELBY CO SOLID | TIRES | \$58.80 |
| SIEVERS PLUMB | BATHOUSE BLDG REPAIR | \$13,837.27 |
| STRYKER | BATTERY PACK | \$1,056.50 |
| SUPPLYWORKS | SUPPLIES | \$610.55 |
| THE FLOUR MILL | FOOD REIMBURSEMENT | \$17,065.77 |
| TITAN MACHINERY (AVOCA) | HITCH PIN | \$9.35 |
| TOAD VALLEY GOLF COURSE | SHARPEN REELS | \$1,100.00 |
| TREASURER OF STATE | STATE TAXES | \$1,248.73 |
| U S POST OFFICE | MAY 23 UT BILLS | \$407.04 |
| UNITYPOINT CLINIC | DRUG SCREENINGS | \$84.00 |
| US BANK | MISC ITEMS | \$2,513.73 |
| VANTIV | MONTHLY CARD FEES | \$224.29 |
| VERIZON WIRELESS | CELL PHONE | \$528.27 |
| VSP | VISION PAYABLE | \$187.77 |
| WELLMARK | HEALTH | \$13,269.92 |
| WELLS FARGO-COPIER LEASE | COPIER LEASE | \$497.34 |
| ZIEGLER INC | GAS CAP | \$49.25 |
| DEPOSIT REFUNDS | REFUND DATE 04/28/2023 | \$414.03 |
| PAYROLL CHECKS | PAYROLL CHECKS ON 04/05/2023 | \$15,958.88 |
| PAYROLL CHECKS | PAYROLL CHECKS ON 04/18/2023 | \$13,524.48 |
| | CLAIMS TOTAL | \$199,151.89 |

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| GENERAL FUND | \$86,909.36 |
| GOLF COURSE FUND | \$32,197.90 |
| AQUATIC CENTER FUND | \$15,077.75 |
| ROAD USE TAX FUND | \$8,467.94 |
| EMPLOYEE BENEFITS FUND | \$7,897.91 |
| CAP PROJ - COMM CENTER FUND | \$990.12 |
| SUNRISE RIDGE DEV FUND | \$15.14 |
| URBAN RENEWAL CAP PROJ FUND | \$1,073.98 |
| PERPETUAL CARE FUND | \$1,600.00 |
| WATER FUND | \$32,298.97 |
| SEWER FUND | \$10,555.44 |
| STORM WATER FUND | \$2,067.38 |

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| 04-01-23 THRU 04-30-23 | REVENUE |
| GENERAL TOTAL | \$258,536.66 |
| GOLF COURSE TOTAL | \$61,422.18 |
| AQUATIC CENTER TOTAL | \$350.00 |
| ROAD USE TAX TOTAL | \$18,853.18 |
| EMPLOYEE BENEFITS TOTAL | \$61,233.91 |
| EMERGENCY FUND TOTAL | \$7,137.98 |
| LOCAL OPTION TAX TOTAL | \$19,775.41 |
| TIF - URBAN RENEWAL #1 TOTAL | \$7,558.93 |

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| LIBRARY TRUST TOTAL | \$157.00 |
| DEBT SERVICE TOTAL | \$91,148.43 |
| CAP RESERVE TOTAL | \$50.00 |
| WATER TOTAL | \$48,513.78 |
| WATER SINKING FUND TOTAL | \$10,193.33 |
| SEWER TOTAL | \$31,951.84 |
| SEWER SINKING FUND TOTAL | \$8,234.25 |
| STORM WATER TOTAL | \$7,862.26 |
| STORM WATER SINKING FUND TOTAL | \$2,307.92 |
| TOTAL REVENUE | \$635,287.06 |

ATTEST:

Teresa M Hoepner, City Clerk