

Council Meeting Avoca City Council, July 20, 2023

Mayor Tom Bruck called the meeting to order at 5:30 PM with William Dea, Fred Miller III and Deb Calhoon present. Motion by Miller, seconded by Calhoon to approve the agenda. Motion carried 3-0.

Motion by Dea, seconded by Miller to approve the consent agenda consisting of:

- Approval of minutes: May 8, May 16, May 20, and May 30, 2023
- Approval of claims, payroll, financials and bank reconciliation
- Liquor license renewal: Casa Mexicana, American Legion Club Post # 227, Pottawattamie County Fair, Casey's General Store #2835
- Cigarette Permit renewal: Dollar General #7290
- Partial Pay: 450<sup>th</sup> Street Improvements – Carley Construction – Pymt 2 and Change order 2.

Motion carried 3-0.

Motion by Calhoon, seconded by Dea to open the public hearing for sale of Property of parcels #7739 16 110 001 and # 7739 16 110 008 at 5:31 PM. Motion carried 3-0.

The city Clerk stated no oral or written comments at city hall. Mayor asked for public comment, none.

Motion by Dea, seconded by Miller to close the public hearing at 5:32 PM. Motion carried 3-0.

Motion by Calhoon, seconded by Dea to approve selling parcels # 7739 16 110 001 and # 7739 16 110 008 to Angela Fritz for \$16,000. Motion carried 3-0.

The Main Street Design committee presented to the council that they would like to be involved with the maintenance of the 3 blocks of downtown. To ensure that the aesthetic design stays in place.

Mr. Mike Jorgensen presented to the council three estimates for the intersection of Elm Street and High Street. Looking at option of replacing with clay pavers and fixing curb areas in the block downtown area. Will do a walk through with Mayor and Main Street Design Committee and come back to next meeting.

The City has yearly transfers in the budget to help balance funds. Motion by Dea, seconded by Miller to approve RESOLUTION 23-0620-01: FISCAL YEAR 2023 YEAR END FUND TRANSFERS. On a roll call: AYES: 3, NAYS: 0.

The city employees have yearly reviews. City council budgets for merit increases. Motion by Calhoon, seconded by Dea to approve RESOLUTION 23-0620-01: FISCAL YEAR 2024 CITY OF AVOCA WAGE ADJUSTMENTS. On a roll call: AYES: 3, NAYS: 0.

The Schultz Family made an amendment to the Letter of Intent to Donate about how long the City of Avoca must house the taxidermy at the Avoca Veterans Community Center. Motion by Calhoon, seconded by Miller to approve RESOLUTION 23-0620-03: ADDENDUM TO LETTER OF INTENT TO DONATE. On a roll call: AYES: 3, NAYS: 0.

The council has hired a City Administrator, Tyler Trout with a start date of July 24, 2023. Motion by Miller, seconded by Dea to approve RESOLUTION 23-0620-04: NEW HIRE. On a roll call: AYES: 3, NAYS: 0.

The council has decided to up the number on the Golf Advisory Board to seven members, by allowing one of the members to be out of city limits, but a pass holder of the Golf Course. Motion by Calhoon,

seconded by Dea to approve the First reading of Ordinance 2023-03: Amending Chapter 6.6: Golf Advisory Board, with waiving the second and third readings. Motion carried on a roll call: AYES: 3, NAYS: 0.

The Utility Board has revised the Water Conservation Ordinance to reflect the policies of Regional Water. Motion by Miller, seconded by Calhoon to approve the first reading of Ordinance 2023-04: Amending Chapter 6 – Adding 6.10.M Water Conservation – First reading. On a roll call: AYES: 3, NAYS: 0.

The Library Board has an expiring position. Motion by Calhoon, seconded by Dea to appoint Gary Schultz to the board for a 6-year term. Motion carried 3-0.

The City Clerk presented the EMS job description to the council and Fire/EMS department. Discussion of making a few changes and present again at next month's meeting.

The Police Chief gave his monthly report.

Council comments:

Tom – Logan Lifeguards brought gifts for our guards, went over chain of command

Deb – update on how golf tournaments went

Fred – Summer, what out for kids

Bill – Summer, what out for increased traffic/kids

Motion by Calhoon, seconded by Dea to adjourn the meeting at 6:30 PM. Motion carried 3-0.

05-01-23 THRU 05-31-23	CLAIMS	AMOUNT
ABC ABATEMENT	ASBESTOS ABATEMENT	\$6,200.00
ACCO	CHEMICALS	\$1,826.22
AFLAC	VOL INS	\$147.96
AGRILAND FS INC	FUEL/CHEMICAL	\$6,492.41
AQUATIC RESOURCE	CHEMICALS	\$436.42
AV BUILDING	MISC ITEMS	\$503.98
AV MUNICIPAL UTILITIES	WATER BILL	\$79.00
AV VETERINARY CLINIC	DOG EXPENSE	\$84.00
BADGER METER, INC.	YEARLY LICENSE/MONTHLY HOST	\$950.88
BAYCO GOLF	FLAGS	\$524.50
BOMGAARS	MISC ITEMS	\$775.41
BOUND TREE MED	EMS SUPPLIES	\$48.29
BURNHAM ELECTRICAL SVC	NEW RECEPTACLES IN KITCHEN	\$4,222.52
CARLEY CONST	PYMT #1	\$273,345.68
	POOL PASS-SUMMER READING	
CITY OF AVOCA	PROGR	\$260.00
D & K PRODUCTS	CHEMICALS	\$338.50
DAVES STUMP	REMOVE STUMPS	\$850.00
DELTA DENTAL	DENTAL PAYABLE	\$193.52
DEMCO	SUPPLIES	\$178.53

EDS LAWN EQUIPMENT	MOWER MAINT	\$174.00
FEEDLOT SERVICE	DEMO HOUSE	\$15,750.00
GOEDE DON	HOMEOWNER REHAB LOAN	\$5,000.00
GUARDIAN	LTD/STD/LIFE/AD&D	\$558.39
GUYER MACHINE	STREET SIGN RPR	\$564.20
HANSON ATTYS	LEGAL SVC	\$285.00
HARLAN HARDWARE	SHOP SUPPLY	\$20.00
HOEPNER TERESA	IMFOA CONF REIMBURSEMENT	\$139.83
HOLTZ SERVICE	AIR FILTERS	\$48.59
I P E R S	IPERS	\$8,936.80
I R S	FED/FICA TAX	\$14,593.34
IA TREASURER	APRIL 23 EXCISE TAX/SALES TAX	\$4,668.62
INGRAM BOOK	BOOKS	\$197.92
JACOBSEN LLC	HAUL GRAVEL	\$200.00
JOURNAL-HERALD	PUBLICATIONS	\$287.22
KEAST FORD	2020 F350 SERVICE	\$120.61
KIESEL GALE	MONTHLY REPORTING	\$800.00
LYMAN-RICHEY	SAND - TOP DRESSING	\$760.66
MARNE ELK HORN	PHONE/INTERNET/CABLE	\$526.01
MCCARTHY TRENCH	FITTINGS	\$17.77
METRO LANDSCAPE		
MATERIALS	MULCH	\$710.00
MIDAMER ENERGY	UTILITY BILL	\$4,152.90
MIDWEST LABS	TESTING EXPENSE	\$222.89
MIDWEST TAPE	MATERIALS	\$2,000.00
MIDWEST TURF	MWR PARTS	\$449.76
MYRTUE MEDICAL	PHYSICAL	\$174.00
NAPPA	OIL/SHOP SUPPLIES/WATER	\$119.19
NISHNA VALLEY PEST CONTRL	PEST CONTROL	\$60.00
OFFICE OF STATE AUDITOR	AUDIT FEE	\$675.00
PETTY CASH	START UP CASH	\$504.74
PROFESSIONAL TITLE CO	NEW CONSTRUCTION	\$5,000.00
R & S WASTE	TRASH/COLLECTION	\$14,452.04
RATZLAFF LAWN CARE LLC	APRIL MOW	\$2,200.00
REGIONAL WATER	APRIL USAGE	\$20,892.60
SERENA RIESGAAR	MILEAGE COUNTY MTG	\$53.06
SIEVERS PLUMB	DELTA CARTRIDGE/STEM	\$122.54
SNYDER & ASSOC	ENGINEER SVCS	\$2,355.00
THE FLOUR MILL	FOOD REIMBURSEMENT	\$13,944.66
TREASURER OF STATE	STATE TAX	\$1,944.57
U S POST OFFICE	POSTAGE	\$1,409.76
UNITYPOINT CLINIC	DRUG SCREENS NEW HIRES	\$84.00
VANTIV	APRIL CARD FEES	\$2,226.24
VERIZON WIRELESS	CELL PHONE	\$526.58

VOYAGER FLEET	FUEL	\$585.05
VSP	INS PAYABLE	\$202.07
WELLMARK	GROUP INS	\$14,870.59
WELLS FARGO-COPIER LEASE	MONTHLY COPIER LEASE	\$534.26
WINGS REPAIR & TOWING	FIRE TRUCK HANDWASH	\$45.00
DEPOSIT REFUNDS	REFUND DATE 05/31/2023	\$264.04
PAYROLL CHECKS	PAYROLL CHECKS ON 05/03/2023	\$14,586.87
PAYROLL CHECKS	PAYROLL CHECKS ON 05/17/2023	\$16,030.60
PAYROLL CHECKS	PAYROLL CHECKS ON 05/31/2023	\$18,747.90
	CLAIMS TOTAL	\$491,252.69
	GENERAL FUND	\$75,403.82
	GOLF COURSE FUND	\$37,734.70
	AQUATIC CENTER FUND	\$3,500.77
	ROAD USE TAX FUND	\$6,921.80
	EMPLOYEE BENEFITS FUND	\$8,914.74
	LIBRARY TRUST FUND	\$260.00
	CAP PROJ - COMM CENTER FUND	\$273.08
	SUNRISE RIDGE DEV FUND	\$275,885.68
	URBAN RENEWAL CAP PROJ FUND	\$31,950.00
	WATER FUND	\$36,268.23
	SEWER FUND	\$12,340.81
	STORM WATER FUND	\$1,799.06

05-01-23 thru 05-01-23	REVENUE
GENERAL TOTAL	\$158,397.42
GOLF COURSE TOTAL	\$63,431.60
AQUATIC CENTER TOTAL	\$1,420.00
HOTEL/MOTEL TAX TOTAL	\$19,897.59
ROAD USE TAX TOTAL	\$20,889.71
EMPLOYEE BENEFITS TOTAL	\$5,003.28
EMERGENCY FUND TOTAL	\$583.23
LOCAL OPTION TAX TOTAL	\$29,940.56
TIF - URBAN RENEWAL #1 TOTAL	\$431.98
LIBRARY TRUST TOTAL	\$60.00
DEBT SERVICE TOTAL	\$7,421.49
CAP RESERVE TOTAL	\$4,300.00
CAP PROJ - COMM CENTER TOTAL	\$600.00
SUNRISE RIDGE DEV TOTAL	\$600,000.00
WATER TOTAL	\$183,169.38
WATER SINKING FUND TOTAL	\$10,193.37
SEWER TOTAL	\$36,355.23
SEWER SINKING FUND TOTAL	\$8,234.25
STORM WATER TOTAL	\$8,058.43

STORM WATER SINKING FUND	
TOTAL	\$2,307.92
TOTAL REVENUE	\$1,160,695.44

ATTEST:

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Teresa M Hoepner, City Clerk